

1 Q. Provide meeting minutes, notes, action items, and lessons learned from the Joint
2 Utilities meeting that occurred in May 2013.

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5 A. Minutes from the Joint Utilities meeting held on May 1, 2014 are included as PUB-
6 NLH-302 Attachment 1.



Summary Notes, May 1, 2014, Hydro Place

Proceeding with Liberty Consulting's Joint Utility Recommendations

Attendees:

NL Hydro: R. Henderson, P. Humphries, B. Brophy, E. Squires

Newfoundland Power: G. Smith, K. McCarthy

- NL Hydro and Newfoundland Power met today to discuss proceeding with 8 recommendations in the Liberty report in which both utilities had been jointly named.
- Newfoundland Power will lead on implementation of these recommendations, with coordination and input from NL Hydro.
 - Newfoundland Power will provide initial drafts of plans recommended by Liberty by May 15, 2014 for NL Hydro's input.
 - Meanwhile, both utilities will begin discussions on same imminently.
 - These recommendations concern customer communications, technology improvements and general coordination between the two utilities.
- The two utilities agreed to an executive committee which would meet monthly to discuss progress of the recommendations.
 - This committee would consist of R. Henderson, D. Dalley and P. Humphries for NL Hydro.
 - G. Smith, K. McCarthy and P. Collins would represent Newfoundland Power.
 - For practical purposes, E. Squires would work with Newfoundland Power on communications matters, and B. Brophy would work with Newfoundland Power on customer relations matters.
 - The executive committee will meet next on the morning of May 22, 2014.
- The two utilities agreed it would be beneficial for the existing Inter-Utility System Planning and Reliability Committee to meet monthly rather than its current twice-a-year timeframe. This would allow more frequent conversation on system planning and related matters arising from recent events on the system, whether related or unrelated to the current Liberty report. The intent would be that major issues arising from this committee would be considered, as required, at the monthly meeting of executives noted above.
 - The current membership of this committee remains in place.
 - The next meeting of this committee is in the afternoon of May 20, 2014.

- NL Hydro will prepare the agenda for this meeting; Newfoundland Power will host.
- NL Hydro proposed a technical briefing for Newfoundland Power on the proposed new transmission line. Newfoundland Power will review the PUB submission on the matter and look to meet with NL Hydro mid-May 2014.